

**Health & Family Committee  
Regular Meeting  
December 14, 2004-1:00 p.m.  
Menominee Tribal Clinic**

**1. Call to Order & Roll Call-**

Committee Vice-Chairperson Jerry Waukau called the meeting to order at 1:07 p.m. Those present: Betty Jo Wozniak, Shannon Wilber, Mary Husby and Gaynelle Hawpetoss. Duane Waukau and Chairperson Stephanie Awonohopay were absent. Also present for the meeting was Brian Kowalkowski, Pat Roberts, Jennifer Gauthier and Marla Bellanger.

**2. Moment of Silence -** A moment of silence was observed.

**3. Approval of Minutes Dated October 19, 2004-**

**Motion made by Shannon Wilber to approve the minutes of October 19, 2004. Motion was seconded by Mary Husby. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 2-absent. Motion carried.**

**5. Food Distribution Fair Hearing (Executive Session)-**

Pat Roberts and Marla Bellanger were present for the meeting but stated that they were not ready for the fair hearing because they didn't have enough time to give the client the meeting notice. Pat just asked the committee if they had any questions and requested that the fair hearing be held at the January meeting.

Committee agreed to have the fair hearing at the next regular meeting and didn't want the issue discussed any further without the client being present. Committee informed Pat that she can let her client know that the next meeting will be on January 18, 2005 at 1:00 pm at the Tribal Offices.

**6. Youth Service Providers List-**

Jennifer Gauthier was present and gave the committee members a copy of all the departments that work with youth. Jerry Waukau stated that it might be a good idea to give the information to all departments. Jennifer informed the committee that more work is being done. Committee members feel that the item should remain on the agenda for further updates. No action was taken.

**7. Recreation Plan-**

Brian Kowalkowski from Administration is working with recreation to develop a plan. Jennifer and Brian informed the committee that they will be conducting a survey with kids and adults to identify the recreation needs in all the areas of the reservation. Jennifer and Brian stated that they will do the survey at the General Council meeting in January and will go to the schools in mid February.

No action taken and the issue will be discussed at future meetings.

**8. Elder Health Plan-**

Betty Jo Wozniak informed the committee that she hasn't had time to work on it but will have something to discuss at the next meeting.

**9. Review Monthly Reports-**

Committee discussed the reports and the reason there weren't too many submitted is because Finance didn't get their information to the departments right away. No action was taken.

**10. Other Business-**

Committee talked about JTP and TANF and wonder if they should be reporting to the committee. Committee would like to know if their departments relate to the Health & Family Committee.

**Motion made by Betty Jo Wozniak to invite Manager of JTP and TANF to discuss how their program works and relates to the Health & Family Committee and other**

departments. Motion was seconded by Shannon Wilber. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 2-absent. Motion carried.

4. **Health Administrator's Report/Jerry Waukau-**

Jerry turned the Chair over to Betty Jo while he does his report.

**Tab #1 - Dental Reinstatements (Executive Session)-**

No dental patients showed up that were scheduled to.

**Tab #2 - Policy & Procedure Manual Updates-**

Jerry went over the policy and procedure manuals and the changes that were made.

**Motion made by Gaynelle Hawpetoss to approve the Policy & Procedure Manual updates for Maintenance, Mental Health Services, Billing and Community Health Nursing Service. Motion was seconded by Mary Husby. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 2-absent, 1-abstention (Jerry Waukau). Motion carried.**

**Tab #3 - JCAHO Survey-**

Jerry briefly discussed the survey, no action was taken.

**Tab #4 - September & October Monthly Reports-**

Committee briefly discussed the reports with Jerry, no action was taken.

**Tab #5 - Fiscal Year 2005 - Third Party Budget-**

Jerry went over the 3 rd Party Budget with the committee.

**Motion made by Gaynelle Hawpetoss to approve the 2005 3 rd Party Budget in the amount of \$5,367,723. Motion was seconded by Mary Husby. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 2-absent, 1-abstention. Motion carried.**

11. **Adjournment-**

**Motion made by Betty Jo Wozniak to adjourn. Motion was seconded by Shannon Wilber. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 2-absent. Motion carried.**

Meeting adjourned at 3:07 p.m.

Respectfully Submitted by  
Legislative Staff Services